



Ready for Timegate on your phone?

TIMEGATE EMPLOYEE APP (IOS & ANDROID, ALL USER MODES) - GETTING STARTED

BASICS

What is the Timegate Employee app? Timegate Employee is a customisable app that can be run from your smartphone. It enables you to book on at the start of your shift, book off when your work is done and make check calls as (and if) required throughout your duty. In case of an emergency, there is an optional SOS function, which if used, will send out a distress call if you need help. You can also contact your control room at the touch of a button. If your company has chosen to purchase our Employee Portal or Service Delivery features you will be able to access these through the app.

What kind of phones can it be used with? The Timegate Employee app will run on a mobile device (smartphone or tablet) using either Android version 4.4 (KitKat), iOS version 9 or higher versions of these operating systems.

Why would I want to use it? Using the Timegate Employee app is easier than dialling a number with your smartphone to book on and off, or make check calls. Plus, you can contact your control room directly, make immediate distress calls and gain direct access to the optional, Employee Portal and Service Delivery features from within the app.

GETTING THE APP

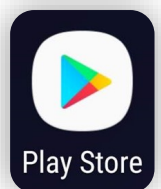
Where can I get the app from? Download the Employee app from one of the following stores:



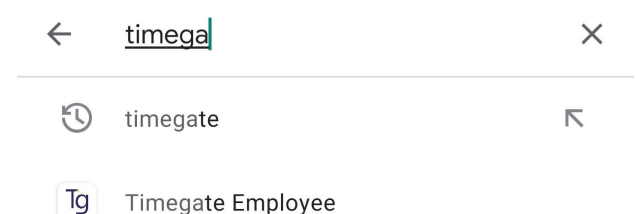
DOWNLOADING TO ANDROID

How do I find and install the Employee App in the Play Store? It's simple to install the app from Google Play Store — just follow these steps:

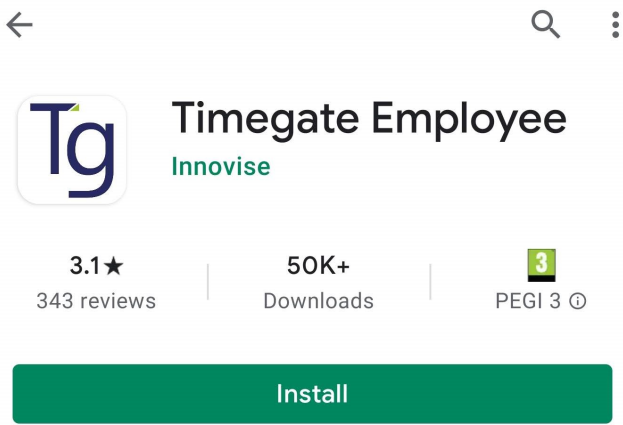
1. Locate the **Google Play Store** on your device (it's icon is shown to the right).
2. Select the icon to launch it.
3. When the Google Play Store is loaded, locate the search bar at the top of your screen:



4. Select the bar to start entering a search term. Once selected, start typing **Timegate Employee** as shown, then select **Timegate Employee** when displayed:



5. Employee app page will open. Select **install**:



The **Timegate Employee** app will now be downloaded (and its icon added to your App Draw / Home screen). Select **Timegate Employee** to run.

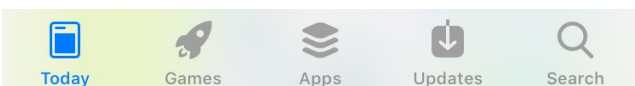
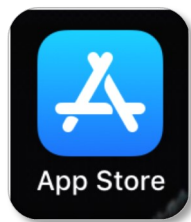


6. Select Timegate Employee to run.

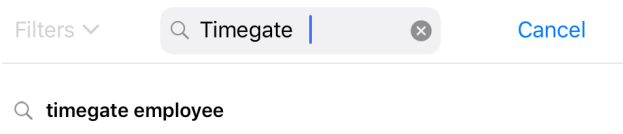
DOWNLOADING TO IOS

How do I find and install the Employee App in the App Store? It's simple to install the app from the App Store — just follow these steps:

1. Locate the App Store app on your Apple iOS device
2. Select to open the App Store.
3. When the App Store is loaded, select Search. You will find this at the bottom right corner of your screen:

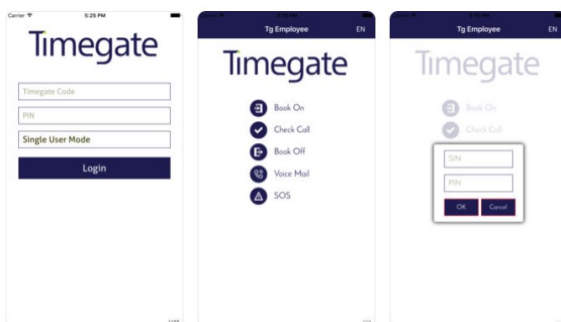



4. Start typing Timegate Employee:

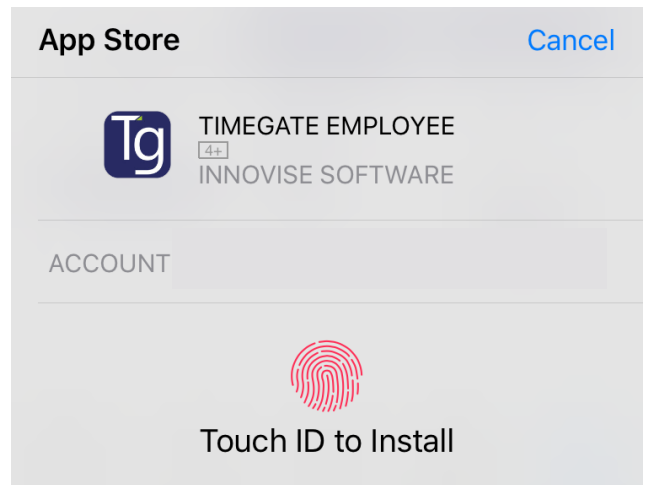


Select **timegate employee** when it is displayed on screen as shown above.

5. The Timegate Employee app page will open (see below)



6. Select **GET** or  (if you've already downloaded the app in the past)
7. Before installation takes place, you may be prompted to authorise the download of the app, depending on your device settings. Either enter your App Store password (normally your Apple ID password) or use Touch ID:



8. The Timegate Employee app will now be downloaded to your device.
9. Once downloaded, select Open to run the app, alternatively, select the icon that will have been added to your Home screen.



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