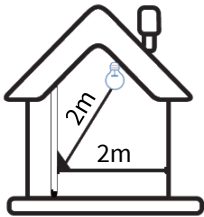# FaceGo Physical Installation

WHERE IS THE BEST PLACE TO INSTALL MY FACEGO UNIT?

LOCATION GUIDANCE

When finding the most suitable location for your device:

» Make sure that it is inside a room and that it is more than 2 metres away from any windows, doors or light sources that may have an adverse effect on the system's operation

» Ensure it is at a height whereby the base of the main unit is at least 1.15 metres from the floor. When determining the height from the floor also consider the height of your users. Hold the terminal on the wall and make sure the employee can comfortably center their faces in the LCD display window You should put it at a height that is comfortable for the shortest user of the system. Taller users will be able to adjust their stance to centre their faces on the display when using the device to clock on / off
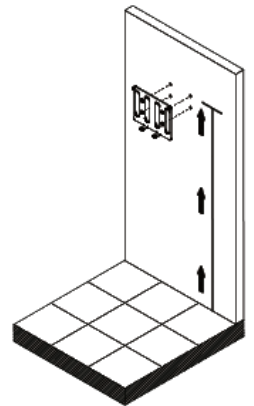
» Make sure that you can safely connect the power adapter into the socket in the back of FaceGo device from your selected location

» If you are using a physical network connection (rather than Wi-Fi), plug an Ethernet cable into the back of the device, then make sure that you can plug the Ethernet cable into a working, available network jack or switch

» If you are using a Wi-Fi or mobile connection, ensure that the device is within range of the appropriate local or cellular network and receives a good signal.
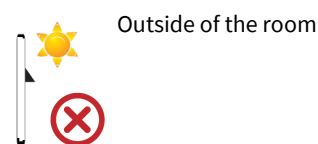
FACE GO INSTALLATION INSTRUCTIONS

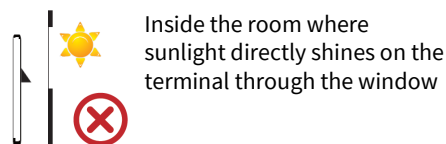Follow these instructions to fix the enclosures to the wall and physically install the device:

» Remove the side and bottom screws from the enclosure, and remove the back plate

» Select the most suitable location for the device using the guidance in the previous section

» Mark the drilling points on the wall

» Using a 5mm drill, carefully drill the fixing holes

» Attach the back plate to the wall, using the screws and plugs that are provided

» Route the AC adapter cable out through the notch in the base of the front of the enclosure

» Hook the top of the enclosure onto the top of the back plate and click it into place

» Replace the side screws and then the bottom screws

» Plug in the device and enrol users (see the "Enrolling Users" section on the provided TEAM Software set up guide

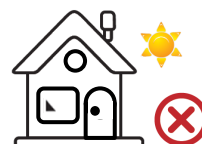» It will take a few minutes for the unit to establish a connection with Timegate

INSTALATION - WHAT TO AVOID

Outside of the room

Inside the room where sunlight directly shines on the terminal through the window

Inside the room where sunlight indirectly shines / shines at an angle on the terminal through the window

KEY: Wall Terminal Window